

Office/Department: Student Services, Blue Ridge Community College

Director: Annette Williams, Dean

Mission Statement: To provide the highest level of student support services so that students will achieve their educational and career goals.

Functional areas included in this office/department: Counseling, Academic Advising, Learning Support, Admissions, Career Services, Student Activities, Learning Communities, Disability Services

1. Students who participate in this experience will gain understanding of student affairs as a profession and the influence student affairs has on contemporary higher education through the following tasks and activities:

- Assisting prospective students to understand the purpose and requirements of BRCC academic programs so that they might make an informed choice (through first observing college counselors and then later being supervised while delivering services to designated students)
- Enabling prospective and current students who are undecided about career choice to identify appropriate careers and their related academic programs (through observation/supervision with college counselors and observation experiences with the Coordinator of Career Services)
- Helping current students to make course selections, determine progress towards graduation, problem-solve academic and personal issues, and validate career choice (through first observing college counselors and then later being supervised while delivering services to designated students)
- Collaborating to plan and implement a wide variety of student activities (through observing and assisting the Coordinator of Student Activities)
- Working with the Disability Services Coordinator to evaluate disability documentation and plan academic accommodations (through observing and assisting the Disability Services Coordinator)
- Participating in Student Services staff meetings and college governance committee meetings, as desired

2. Students who participate in this experience will be exposed to the purposeful application of the following student development, career development, counseling and/or organizational theories:

- Chickering: Psychosocial Development Theory
- Perry: Cognitive Development Theory
- Myers-Briggs: Typology/Career Development Theory

3. Students assigned to this site will be able to participate in the following assessment and/or evaluation projects:

- Evaluation of special programming for prospective and new students, such as the Group Advising and Registration, New Student Orientations and other special events / programs
- May be able to assist with an ongoing study, such as Success of Third Enrollment Students or Success of Non-Native English Speaking Students; may be able to carry out an assessment or evaluation project of choice

4. Students who participate in this experience will be evaluated and provided on-going feedback in the following ways:

- Weekly feedback regarding performance and achievement of practicum goals by practicum supervisor
- End of semester evaluation by practicum supervisor

5. Specific expectations of students assigned to this site include:

Abide by confidentiality agreement

Establish and be reliable in maintaining work (practicum) schedule

Perform designated responsibilities in a courteous, timely, and professional manner

Demonstrate a strong commitment to student success

Contact Person

Name: Annette Williams

Title: Dean of Student Services, Blue Ridge Community College

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CSPA Practicum

Number of Positions Available: 1

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