

Office/Department: Office of Student Accountability and Restorative Practices

Director: Wendy Lushbaugh

Available: 1 – Fall, 2-Spring

Mission Statement:

We support JMU's mission by developing and upholding university standards with cooperation from students, faculty, and partners in order to promote accountability, student development, and the restoration of the individual and the community.

Functional areas included in this office/department: Case Management, Outreach, Sanctioned Program Facilitation, Mentoring

1. Students who participate in this experience may gain understanding of student affairs as a profession and the influence student affairs has on contemporary higher education through the following tasks and activities:

- Participation in departmental meetings, professional development, and case administrator meetings.
- Presenting outreach programs and facilitating educational sanctioned programs.
- Conducting administrative case reviews.
- Participating in departmental committees and projects (such as the Alumni Newsletter).
- Participating in office planning and assessment.
- Training on legal issues in student affairs.
- Participating in policy development and dissemination.

2. Students who participate in this experience may be exposed to the purposeful application of the following student development, career development, counseling and/or organizational theories:

- Transtheoretical Model of Behavior Change
- Perry & Kohlberg- Cognitive Development Theory
- King and Kitchener – Moral/Ethical Development
- Chickering- Student Development
- Astin's Involvement Theory
- Motivational Interviewing
- Howard Zehr--Restorative Practices

3. Students assigned to this site may be able to participate in the following assessment and/or evaluation projects:

- Participation in departmental assessment committee which creates, implements, and analyzes instruments and results for:
 - All sanctioned programs
 - Student perceptions of the student accountability office/process
 - Other assessment projects as they are developed or re-developed

4. Students who participate in this experience may be evaluated and provided on-going feedback in the following ways:

- Individual bi-monthly or weekly meetings with site supervisor
- Individual monthly meetings with director
- Final formal evaluations with site supervisor
- Facilitator evaluations from students in programs
- Weekly case administrator meetings and departmental meetings

5. Specific expectations of students assigned to this site include:

- Maintain confidentiality.
- Establish and maintain office hours.
- Attend required meetings/workshops/etc.
- Complete assigned projects.
- Collaborate with other offices in the development of programs.
- Uphold office professionalism standards.

Contact Person/Site Supervisor

Ashley K. Stovall, Assistant Director of Restorative Practices
Office of Student Accountability and Restorative Practices
Student Success Center, 2nd Floor
540-568-3899
stovalak@jmu.edu