

**Office/Department:** Office of Student Activities and Involvement – Leadership Programming – Presidential Leadership Academy

**Associate Director:** Kristin Radcliffe Muncy

**Mission Statement:** Being involved on campus enhances the student’s experience. The office of Student Activities & Involvement provides opportunities for students to develop an ongoing relationship with the campus and community through programs, activities and support as they become educated and enlightened citizens who lead meaningful and productive lives.

**Functional areas included in this office/department:** Student Organizations, University Program Board, Make Your Mark on Madison Leadership Program, Student Government Association, MAD4U - Union Programs.

**1. Students who participate in this experience will gain understanding of student affairs as a profession and the influence student affairs has on contemporary higher education through the following tasks and activities:**

- Participation in departmental and divisional meetings and professional development
- Assist in the planning and implementation of the Presidential Leadership Academy – a weeklong leadership institute for the leaders of 30 major, university-wide organizations.
- Develop curriculum and facilitation sessions the Presidential Leadership Academy
- Assist in all aspects of marketing, recruiting participants and presenters as well as logistics for the Academy.
- Participation in the Academy as a Coordinator.

**2. Students who participate in this experience will be exposed to the purposeful application of the following student development, career development, counseling and/or organizational theories:**

- Chickering- Student Development
- Transtheoretical Model of Behavior Change
- Perry & Kohlberg- Cognitive Development Theory
- King and Kitchener – Moral/Ethical Development
- Astin’s Involvement Theory
- Motivational Interviewing
- Organizational Frames Theory

**3. Students assigned to this site will be able to participate in the following assessment and/or evaluation projects:**

- Participation in pre and post assessment for Presidential Leadership Academy helping to measure the impact of curriculum. Make recommendations based on this data for future curriculum.

- Make recommendations for future projects/initiatives.
- 4. Students who participate in this experience will be evaluated and provided on-going feedback in the following ways:**
- Individual weekly meetings with supervisor
  - Semester formal evaluations with supervisor
- 5. Specific expectations of students assigned to this site include:**
- Participate as a team member of the office of Student Activities & Involvement
  - Establish and maintain office hours.
  - The bulk of work for this practicum will take place in the spring semester and the first week after final exams.
  - Attend required meetings/workshops/etc.
  - Complete assigned projects.
  - Collaborate with other offices in the development of programs.
  - Uphold office professionalism standards.

**Contact Person**

Kristin Muncy

Associate Director, University Unions

Office of Student Activities & Involvement

Taylor Hall 205A / MSC 3501

540/568-6099

muncykr@jmu.edu