

Office/Department: Center for Multicultural Student Services (CMSS)

Director: Ms. Valarie Ghant

Mission Statement:

The Center for Multicultural Student Services celebrates diversity by heightening awareness and educating our constituents regarding cultural and ethnic diversity.

Functional areas included in this office/department: Leadership Development, Recruitment/Retention, Cultural Programming and Awareness, and Student Support

1. Students who participate in this experience will gain understanding of student affairs as a profession and the influence student affairs has on contemporary higher education through the following tasks and activities:

1. Advising student groups/organizations.
2. Participation in departmental committees, projects and professional development.
3. Collaborative projects with various university departments.
4. Attendance at departmental and divisional meetings.
5. Community development theory to practice.
6. Student development theory to practice.
7. Communication within an organization.
8. Writing goals, learning outcomes, and action plans.
9. Use of technology.

2. Students who participate in this experience will be exposed to the purposeful application of the following student development, career development, counseling and/or organizational theories:

- Psychosocial Developmental Theories: (Chickering, Erikson)
- Cognitive Developmental Theories: (Perry, Kohlberg, Belenky, Gilligan)
- Typology: (Jung, Myers-Briggs)
- Counseling Theories: (Reality Therapy, Person-Centered Therapy)
- Career Development Theories: (Super, Holland)
- Identity Development Theories: (Racial, White, Minority, Sexual, Gender, Ability, Religious, Social Class, Multiple)

3. Students assigned to this site will be able to participate in the following assessment and/or evaluation projects:

- Perception study-distribution, analysis, and action plan.
- Program/event evaluation.
- Periodic research projects.

4. Students who participate in this experience will be evaluated and provided on-going feedback in the following ways:

- Weekly one on one consultation meetings with direct supervisor.
- Monthly one on one monthly meetings with CMSS Director/Associate Director.
- Written performance evaluation each December and April.

5. Specific expectations of students assigned to this site include:

- Create and maintain a schedule designed to meet practicum requirements.
- Assist CMSS staff with four functional areas.
- Support the mission of CMSS, Student Affairs, and JMU.
- Perform designated tasks in a timely, organized and professional manner.
- Communicate consistently and honestly with supervisor.
- Maintain a positive attitude about job responsibilities.
- Work to be an effective team member.
- Request assistance and support when approaching new situations.
- Adhere to budget guidelines for any/all projects.
- Attend CMSS staff meetings, supervision meetings, and other assigned student organization and CMSS functions.
- Represent and participate in CMSS and JMU's various on-campus programs, leadership conferences, and recruitment activities.
- Maintaining records/files in an organized manner.
- Complete assigned projects.
- Other duties as assigned by the Director/Associate or Assistant Director of the Center.

Contact Person

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