

**Office/Department:** Organization Development/Student Activities and Involvement/Student Life

**Director:** Jen Grossman Leopard

**Mission Statement:** To provide all students with experiences for self-discovery, belonging, and authentic engagement with each other, their communities, and beyond.

**Functional areas included in this office/department:** Student Activities and Involvement (University Program Board and Student Organizations), Fraternity and Sorority Life, Off-Campus Life and Student Leadership Center.

**1. Students who participate in this experience will gain understanding of student affairs as a profession and the influence student affairs has on contemporary higher education through the following tasks and activities:**

- Participation in departmental and divisional meetings and professional development
- Assist in the planning and implementation of leadership and educational programs for student organizations and their leaders such as:
  - Exceed Student Org Workshops intended for all members
  - Student Organization leadership development programs intended for organization leaderships
  - Planning educational and developmental workshops for Campus Groups platform implementation intended for student organization members and campus partners
- Assist in the planning and implementation of large-scale events such as:
  - Dolley Leadership Awards Ceremony – banquet style event which recognizes outstanding student leaders, organization, and advisors

**2. Students who participate in this experience will be exposed to the purposeful application of the following student development, career development, counseling and/or organizational theories:**

- Transtheoretical Model of Behavior Change
- Perry & Kohlberg – Cognitive Development Theory
- King and Kitchener – Moral/Ethical Development
- Astin’s Involvement Theory
- Organizational Frames Theory
- Theory of Self-Authorship

**3. Students assigned to this site will be able to participate in the following assessment and/or evaluation projects:**

- Participation in assessment of all programs by creating, implementing, and analyzing instruments and results for each program

**4. Students who participate in this experience will be evaluated and provided on-going feedback in the following ways:**

- Individual weekly meetings with supervisor
- Individual monthly meetings with director (if desired)
- Semester formal evaluations with supervisor

**5. Specific expectations of students assigned to this site include:**

- Estimated consistent 10 hours/week depending on final projects/areas of focus
- Participate as a team member of Student Activities & Involvement, including attending weekly staff meetings
- Establish and maintain office hours
- Attend required meetings/workshops/etc.
- Complete assigned projects
- Collaborate with other offices in the development of programs
- Uphold office professionalism standards

**Contact Person:**

**Jessica Weed**

Coordinator of Organization Development

Student Activities & Involvement

The Union 320

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