

Test Library Occupancy Guidelines

- Temporary maximum room occupancy = 12
- Wearing a protective mask is **required** at all times.
- Practice social distancing; remain seated unless you are leaving the room.
- Do not move any chairs from their original place.
- Hand-hygiene and proper hand washing are important throughout the day. Wash your hands before and after entering the test library.
- Wash your hands thoroughly with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer that contains at least 70% alcohol.
- Disinfect your workstation including your chair and all materials carefully before and after use.
- When using a disinfectant wipe, it is important to let the disinfectant sit on the surface for 2-minutes. It may be necessary to use more than one wipe to keep the surface wet for the recommended 2-minutes.
- Immediately throw away all disposable cleaning items.
- Do not touch the materials yourself after they are disinfected and prepared.

